

Russell's Trophies and Engraving, Inc.

8515 Douglas Ave. Suite. 31

Urbandale, Iowa 50322

(515) 727-9333

mjones@russellstrophy.com

Custom Engraving Form

Name: _____

Company Name: _____

Date: ___/___/___ **Item Name:** _____

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Phone: _____ **Fax:** _____ **Email:** _____

Order Type: Mail-In In-Store After Hours Drop-Off

Engraving Copy: W_____

H_____

Font: _____ **Number of Items:** _____

Please fill out the risk acknowledgment and consent next page.

Risk Acknowledgment and Consent

I realize that there are risks involved in the engraving business. I understand that the risk to my item includes a full range of possibilities, from minor or severe. I recognize the possibility that these damages could occur as a result of my contracting with Russell's Trophies and Engraving, Inc. to engrave the items listed below. I agree to accept all of this risk as a condition of my participation in allowing Russell's Trophies and Engraving, Inc. to engrave the items listed below and will not hold Russell's Trophies and Engraving, Inc. liable for any damages. Russell's Trophies and Engraving, Inc. will not be responsible for any mistakes made on personal property brought in for any type of work.

| Item Name | Item Description | Quantity |
|-----------|------------------|----------|
| | | |
| | | |

Printed Name: _____

Signature: _____ **Date:** _____

Customer Promise

Here at Russell's Trophies and Engraving, Inc., we handle your item very carefully because we have the upmost respect for you and your valuables. While mistakes are made in this business, we want to assure you that we do not make them often. We have over 75 years of experience in the engraving business and we use techniques that meet or exceed industry standards. Thank you for trusting us with your business.

Pickup or Delivery: Pickup Delivery

Special Note: _____

